



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

**Meeting to be held in Otley Methodist Church 65
Walkergate, Otley, LS21 1AG**

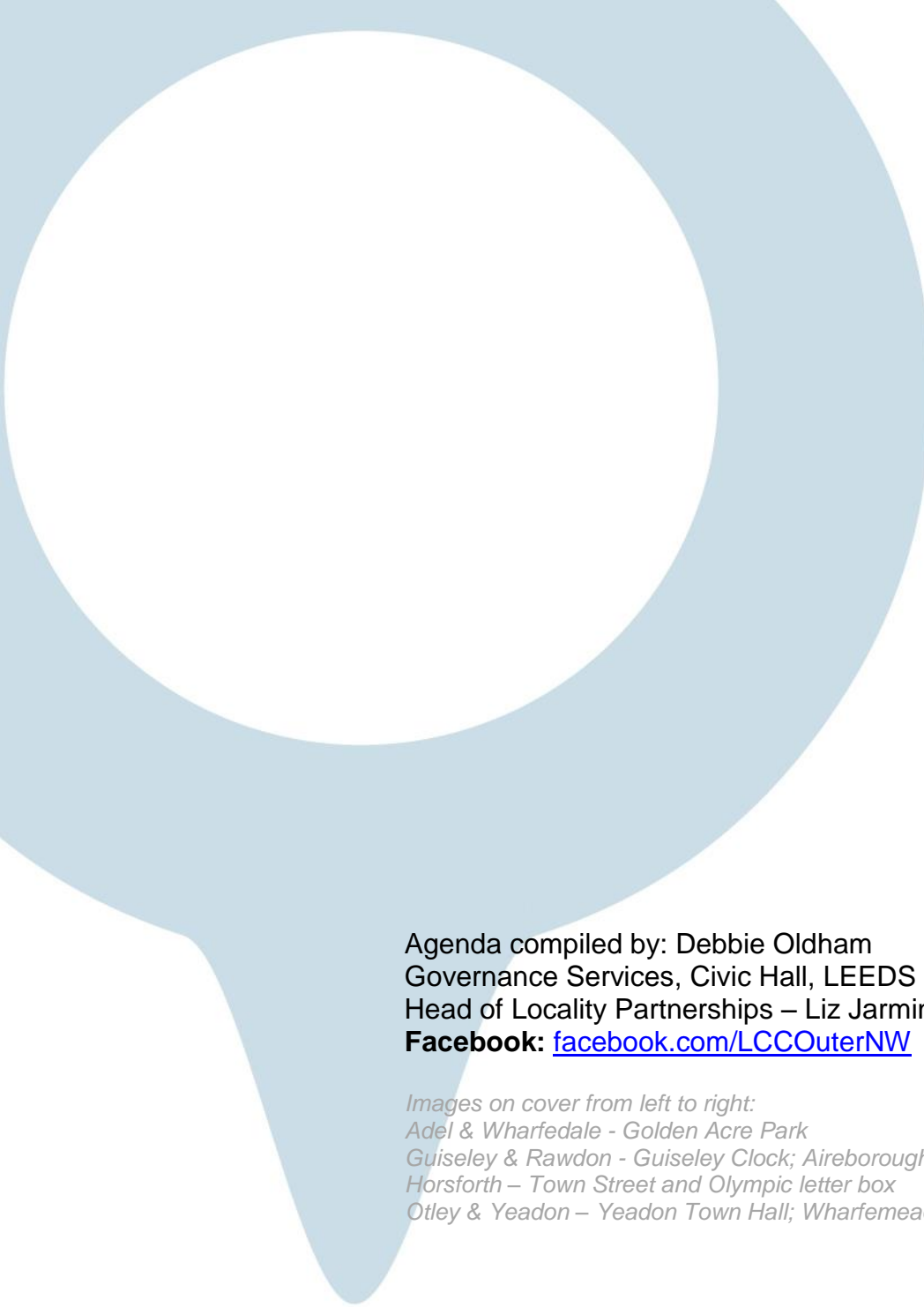
Monday, 11th September, 2023 at 1.00 pm

Councillors:

- | | |
|------------|------------------------|
| B Anderson | - Adel and Wharfedale; |
| C Anderson | - Adel and Wharfedale; |
| B Flynn | - Adel and Wharfedale; |
| E Thomson | - Guiseley and Rawdon; |
| P Alderson | - Guiseley and Rawdon; |
| O Edwards | - Guiseley and Rawdon; |
| E Bromley | - Horsforth; |
| J Garvani | - Horsforth; |
| R Jones | - Horsforth; |
| C Campbell | - Otley and Yeadon; |
| R Downes | - Otley and Yeadon; |
| S Lay | - Otley and Yeadon; |

Please do not attend the meeting in person if you have symptoms of Covid 19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Debbie Oldham
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Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035
Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiselley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF INTERESTS'</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>MINUTES - 5TH JUNE 2023</p> <p>To receive the minutes of the previous meeting held on 5th June 2023 for approval as a correct record.</p>	7 - 16
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>LIFELONG LEARNING COMMUNITY COURSES</p> <p>The report of the Head of Locality Partnerships provides the Outer North West Community Committee with an update on what Leeds University could offer Adults who wants to return back to education and to gather input from Elected Members and residents.</p>	17 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.</p>	19 - 30
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	31 - 44
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the next meeting scheduled for Monday 4th December 2023, at 1:00pm.</p> <p>MAP AND VENUE DETAILS</p> <p>THIRD PARTY RECORDING PROTOCOL Third Party Recording Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	45 - 46

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OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 5TH JUNE, 2023

PRESENT: Councillor E Thomson in the Chair

Councillors B Anderson, P Alderson,
C Anderson, E Bromley, C Campbell,
R Downes, B Flynn, S Lay, O Edwards and
R Jones

1 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

2 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

3 LATE ITEMS

There were no exempt items.

4 DECLARATION OF INTERESTS'

Cllr Barry Anderson declared a non-pecuniary interest as a Member of the Adel War Memorial Association

Cllr Caroline Anderson declared a non-pecuniary interest as a Member of the Adel War Memorial Association and also as a Member of Cookridge Village Hall Association.

5 Apologies For Absence

Apologies were received from Cllr Garvani.

6 Minutes - 6th March 2023

RESOLVED – That the minutes from the previous meeting held on 6th March 2023, be approved as a correct record.

7 Matters Arising

Minute 36 – LEEDS 2023

It was noted that some Ward Members had still not had any contact from the Neighbourhood Hosts. Cllr Thomson said that she would arrange a meeting for the Guiseley and Rawdon Ward Members.

Draft minutes to be approved at the meeting
to be held on Monday, 11th September, 2023

Cllr Flynn wished it to be noted that the Neighbourhood Host for Adel and Wharfedale was excellent and had been in constant contact with him over two extremely successful art projects within his ward. He wished to commend her commitment and engagement.

The Chair said she would gather and forward on events for LEEDS 2023 in all the Wards as it would be good for Members to visit the events. The Chair informed the Committee that the WOW Barn which had been on Woodhouse Moor would now be re-located to Kirkstall to be used as a classroom.

Minute 52 – Finance Update Report

At the previous meeting Members had requested that monitoring information be included within the report. However, no monitoring information was in the report submitted to the meeting. The Locality Officer noted this request and offered to provide more monitoring information in future reports.

Information on the Guiseley 2022 Christmas lights needs chasing.

Summer Bands in the Park to be discussed later in the meeting.

It was noted that the project in relation to Yeadon and Rawdon Neighbourhood Watch had now been paid.

Minute 50 – Rob Burrow 2023 Leeds Marathon had a typo – to be changed.

8 Open Forum

On this occasion no members of the public attended the meeting.

9 Appointments to Outside Bodies

The report of the City Solicitor requested the Community Committee to note the appointment of Cllr Eleanor Thomson as Chair of the Outer North West Community Committee for 2023/24 as agreed at the recent Annual Council Meeting and also invited the Committee to make appointments to those positions detailed in section 6 of the submitted report.

Members were advised that the Rawdon and Laneshaw Bridge School Trust had approached Cllr Thomson to become a member of the trust as the Leeds City Council's representative after former Councillor Shemilt had resigned part way through the year. Members were asked to ratify this appointment.

Members discussions included the appointments to Champion Roles. It was suggested that the roles of Employment, Skills and Welfare should not be appointed to but updated twice yearly through the Update Report.

Members were of the view that the role of Champions for both Children's Services and Transport should be two Committee Members to look at the workload for issues related to these roles.

RESOLVED – To note the appointment of Cllr Eleanor Thomson as Chair of the Outer North West Community Committee for 2023-24 and to appoint to the positions set out in the submitted report as follows:

Organisation / Outside Body	No. of places	Appointed
Bramhope Youth Development Trust	1	Cllr Billy Flynn
Horsforth Live at Home Scheme	1	Cllr Emmie Bromley
Yeadon Town Hall CIC	1	Cllr Ryk Downes
Rawdon and Laneshaw Bridge School Trust	1	Cllr Eleanor Thomson
Children's Services Cluster - Horsforth	1	Cllr John Garvani
Children's Services Cluster - Extended Services North West Leeds (ESNW)	1	Cllr Billy Flynn
Children's Services Cluster – Aireborough	2	Cllr Paul Alderson Cllr Ryk Downes
Children's Services Cluster – Otley/ Pool/Bramhope	2	Cllr B Anderson Cllr Sandy Lay
Local Housing Advisory Panel (HAP)	4	Cllr Ryk Downes Cllr B Anderson Cllr J Garvani Cllr Paul Alderson
Local Care Partnership – Holt Park & Woodsley	1	Cllr Caroline Anderson
Local Care Partnership – Aireborough & Aire Valley	1	Cllr Eleanor Thomson
CHAMPIONS		
Children's Services	2	Cllr Paul Alderson Cllr Emmie Bromley
Employment, Skills & Welfare		No appointment made
Health & Wellbeing	1	Cllr Caroline Anderson
Transport	2	Cllr Ryk Downes Cllr Ray Jones
Environment & Community Safety	1	Cllr Barry Anderson
Corporate Parenting Board	1	Cllr Oliver Edwards

10 Outer North West Community Committee Finance Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund,

Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy (CIL) Budget for 2023/24.

Members were requested to approve the minimum conditions set out at Paragraph 14 of the submitted report, approve applications as listed in the report and were provided with the following information:

- The minimum conditions Paragraph 14 were read out seeking agreement from the Committee.
- The Committee were asked to note that currently the remaining balance of the Wellbeing Fund was £80,125.18. Table 1 provided a breakdown of projects listed and the balances set out per ward.
- Members were requested to consider the following applications:

Project	Organisation	Amount Proposed	Wards Covered
Small Grants and Skips	Communities Team	£6,000.00	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
Community Engagement	Communities Team	£500.00	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
Otley & Yeadon CCTV	Leedswatch	£8,000.00	Otley & Yeadon
Horsforth CCTV	Leedswatch	£2,000.00	Horsforth
Adult Music Sessions	Codswallop CIC	£2,072.00	Guiseley & Rawdon, Horsforth, Otley & Yeadon
Refurbishment of Cookridge Village Hall	Cookridge Village Hall Association	££7,384.00 (CIL)	Adel & Wharfedale
Meanwood Valley Trail Heritage, Wellbeing and Inclusivity Plan	Lemon Balm CIC	£1,250.00	Adel a& Wharfedale
School Markings	Pool C of E Primary School PTA (Friends of Pool Primary School unofficially)	£4,716.86	Adel & Wharfedale
External Decking restoration and refurbishment 2023	Adel War Memorial Association	£5,000.00 (CIL)	Adel & Wharfedale
Art Camp at Westgate Primary School 2023/24	Art Camp UK	£7,623.00 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
ONW Holiday Projects 2023/240	Leeds Youth Service (WNW)	£3,930.00 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley &

			Yeadon
Otley Skateboarding Project	Leeds Youth Services (WNW)	£748.00 (YAF)	Otley & Yeadon
Summer Holiday Camps	Aireborough Leisure Centre – Leeds City Council	£1,843.15 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon
Neighbourhood Watch Fun Day	Yeadon and Rawdon Neighbourhood Watch	£1,930.00 (YAF)	Guiseley & Rawdon, Otley & Yeadon

- Members discussions during the consideration of applications included:
 - More detail was required on some applications including numbers of people attending and from which areas.
 - Applications from Youth Services requesting funding through the Youth Activity Fund were open to all young people engaging with Youth Services.
 - It was noted that the application for the Neighbourhood Watch Fun Day was on the same day as Guiseley Carnival.
 - In relation to the request by Art Camp UK, Otley & Yeadon Ward Members said that they would be happy to fund the project if it was found that young people were only attending from the Otley & Yeadon Ward.
- Members were advised that no projects had had been considered or approved by Delegated Decision Notice (DDN) since the last meeting on 6th March 2023. However, there was one project currently being processed via DDN in relation to SEND Activity Day – (YAF).
- Members noted that no projects had been declined since the meeting on 6th March 2023.
- Members reiterated the importance of monitoring information within the Finance Update report.
- Members asked to note the current remaining balance of £54,336.74 in the Youth Activity Fund with the breakdown of projects listed at Table 2 of the submitted report.
- Table 3 showed a breakdown of the proposed Small Grants and Skips budget by ward and the projects already approved.
- Members were asked to note the Capital allocation of £43,611.80 broken down by ward and summarised in Table 4. It was noted that not all figures had been received yet in relation to Capital Budget, but this information would be provided when received from Finance.
- The Committee were asked to note that currently available to spend in the Community Infrastructure Levy (CIL) budget there was £109,945.43. This allocation had been broken down by ward and summarised in Table 5. It was noted that an injection into the CIL budget was expected, and this would be provided to Members when it was available. Cllr B Anderson raised concerns that he was of the view the Community Committee were not getting all the CIL money that it was entitled to. He again requested information on CIL money provided to the Parish and Town Councils in the Outer North West area.

RESOLVED – To:

Draft minutes to be approved at the meeting
to be held on Monday, 11th September, 2023

- a) Review and agree the Minimum Conditions (Paragraphs 14-16)
- b) Note details of the change regarding the administration of small grants (Paragraph 15)
- c) Note details of the Wellbeing Budget position (Table 1)
- d) Consider and approve funding proposals as follows:

Project	Organisation	Amount Proposed	Wards Covered	OUTCOME
Small Grants and Skips	Communities Team	£6,000.00	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED
Community Engagement	Communities Team	£500.00	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED
Otley & Yeadon CCTV	Leedswatch	£8,000.00	Otley & Yeadon	APPROVED
Horsforth CCTV	Leedswatch	£2,000.00	Horsforth	APPROVED
Adult Music Sessions	Codswallop CIC	£2,072.00	Guiseley & Rawdon, Horsforth, Otley & Yeadon	DEFER (more information required)
Refurbishment of Cookridge Village Hall	Cookridge Village Hall Association	££7,384.00 (CIL)	Adel & Wharfedale	APPROVED
Meanwood Valley Trail Heritage, Wellbeing and Inclusivity Plan	Lemon Balm CIC	£1,250.00	Adel a& Wharfedale	APPROVED
School Markings	Pool C of E Primary School PTA (Friends of Pool Primary School unofficially)	£4,716.86	Adel & Wharfedale	DEFER (more information required)
External Decking restoration and refurbishment 2023	Adel War Memorial Association	£5,000.00 (CIL)	Adel & Wharfedale	APPROVED
Art Camp at	Art Camp UK	£7,623.00	Adel &	APPROVED

Draft minutes to be approved at the meeting to be held on Monday, 11th September, 2023

Westgate Primary School 2023/24		(YAF)	Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	by Otley & Yeadon Ward (more information required in relation to attendance from other wards)
ONW Holiday Projects 2023/240	Leeds Youth Service (WNW)	£3,930.00 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED
Otley Skateboarding Project	Leeds Youth Services (WNW)	£748.00 (YAF)	Otley & Yeadon	APPROVED
Summer Holiday Camps	Aireborough Leisure Centre – Leeds City Council	£1,843.15 (YAF)	Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon	APPROVED (requested monitoring information)
Neighbourhood Watch Fun Day	Yeadon and Rawdon Neighbourhood Watch	£1,930.00 (YAF)	Guiseley & Rawdon, Otley & Yeadon	APPROVED

- e) Note details of projects approved via Delegated Decision Notice (Paragraph 27)
- f) Note monitoring information of funded projects.
- g) Note details of the Youth Activity Fund (YAF) position (Table 2)
- h) Note details of the Small Grants and Skips Budget (Table 3)
- i) Note Details of the Capital Budget (Table 4)
- j) Note details of the Community Infrastructure Levy (CIL) budget (Table 5)

11 Outer North West Community Committee Update Report

The report of the Head of Locality Partnerships provided an update on the work which the Communities Team is engaged in, based on the priorities identified by the Community Committee. Members were also requested to make nominations to each of the Outer North West Community Committee sub groups for 2023/24.

Members were asked to note Appendix 1&2 which provided information in relation to the Youth Summit, Youth Activity Fund Consultation Report and

Draft minutes to be approved at the meeting
to be held on Monday, 11th September, 2023

Youth Activity Consultation Infographic. Members were disappointed by the number responses received for the Youth Activity Fund Consultation. It was recognised that the Youth Summit for the Outer North West had been successful.

In relation to the Leeds Stop Smoking Services update, Members raised concerns at the numbers of young people who were now vaping using e-cigarettes. Cllr Campbell suggested that this might be a topic for a future Community Committee meeting.

Cllr Lay said that he had emailed the Chair of the Children and Families Scrutiny Board for this to be considered as part of the Scrutiny Boards work programme.

Cllr Thomson and Cllr B Anderson are working on a Circular Economy Day which is developing from a discussion at a Climate Emergency Advisory Committee meeting

RESOLVED - To note the content of the report and to appoint the following Members to the Community Committee Sub Groups:

Sub Group	Number of places	Appointed	Community Committee Champion
Community Safety & Environment	4	Cllr B Anderson Cllr C Campbell Cllr J Garvani Cllr O Edwards	Cllr B Anderson
Children & Families	4	Cllr P Alderson Cllr E Bromley Cllr S Lay Cllr B Anderson Cllr C Anderson	Cllr P Alderson Cllr E Bromley
Transport	4	Cllr R Downes Cllr R Jones Cllr B Anderson Cllr E Thomson	Cllr R Downes Cllr R Jones
Health and Wellbeing	4	Cllr C Anderson Cllr E Thomson Cllr S Lay Cllr J Garvani	Cllr C Anderson

12 Date, time and venue of next meeting

At the previous meeting on the 6th March 2023, it had been suggested that the Community Committee meetings should be held in various location around the Outer North West area. The Chair asked for venues where the next meeting could be held in the Otley and Yeadon Ward.

Suggestions were Yeadon Cricket Club, Yeadon Town Hall and Otley Rugby Club. The Localities Team would make enquiries and confirm venue for next meeting.

The Chair proposed that the December meeting should be held in Adel and Wharfedale Ward and the March Meeting in Horsforth Ward. The Chair asked that Ward Members consider suitable venues and let the Locality Officer know so that arrangements could be made.

RESOLVED – To note the next meeting of the Outer North West Community Committee is scheduled for Monday 11th September 2023 at 1pm, venue to be confirmed

13 Any other business

It was acknowledged that the Youth Summit 2023 had been a success. In response to a question from one of the newly elected Members, it was noted that engagement with children and young people also takes place via the Breeze Events, Youth Services and the Children and Families Sub Group.

The Children and Families Champion tries to get round all the schools in the area and the Chair also makes visits to local schools. Members are encouraged to attend the Breeze events.

In relation to Summer Bands in the Park, it was noted that all Ward Members had been sent an email about funding, however only Otley and Yeadon Members had responded. Therefore, the Chair proposed to send an email to members to see if they wished to still have bands in the park this summer, but with a more local focus. If agreeable the Chair would organise a meeting to discuss possible local bands and the hire of stage and sound systems.

The meeting concluded at 14:35

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Report of: Head of Stronger Communities

Report to: Inner North East Community Committee

Report author: Mohammed Alamin

Date: 11th September 2023

To note

Title: Lifelong Learning Community Courses

Purpose of report

1. To provide the Outer North West Community Committee with an update on what Leeds University could offer Adults who wants to return back to education and to gather input from Elected Members and residents.

Main issues

2. The presentation is intended to provide the Outer North West Community Committee with an update on what the Community Outreach Team could offer in terms of courses in the community.
3. The verbal report is provided at the specific request of the Community Committee.

Recommendations

4. Elected Members are asked to note the contents of the presentation that will be provided by staff from Leeds University.

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Report of: Head of Locality Partnerships

Report to: Outer North West Community Committee:
(Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon)

Report author: Mohammed Alamin

Date: 11th September 2023

For decision

Outer North West Community Committee Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2023/24.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North West Community Committee this means that the CIL money for Arthington Parish Council, Bramhope & Carlton Parish Council, Horsforth Town Council, Otley Town Council, Pool in Wharfedale Parish Council and Rawdon Parish Council will be administered by each Parish or Town Council, whereas monies for the parts of Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon wards that do not have a Parish and Town Council will be administered by the Outer North West Community Committee.
9. It was agreed at Outer North West on the 27th November 2017 that CIL monies for Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon would be spent in the ward it was generated in
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation: the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The establishment of the following minimum conditions was to provide reassurance to Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from the Elected Members represented on the Community Committee (or in the case of funds delegated by a Community Committee to individual Wards, the relevant Ward Councillors), however should an Elected Member not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee; and
 - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.
15. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2023/24

17. The total revenue budget approved by Executive Board for **2023/24** was **£67,800**. Table 1 shows a carry forward figure of **£10,496.72** which includes underspends from projects completed in **2022/23**. The total revenue funding available to the Community Committee for **2023/24** is therefore **£78,296.72**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. The Community Committee is asked to note that there is currently a remaining balance of **£58,366.29**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2023/24

	£
INCOME: 2023/24	£67,800
Balance brought forward from previous year	£10,496.72
TOTAL AVAILABLE: 2023/24	£78,296.72

Ward Projects	£	Ward Split			
		Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Small Grants & Skips	£6,000.00	£1,500.00	£1,500.00	£1,500.00	£1,500.00
Community Engagement	£500.00	£125.00	£125.00	£125.00	£125.00
Horsforth CCTV 2023/24	£2,000.00			£2,000.00	
Otley & Yeadon CCTV	£8,000.00				£8,000.00
Summer Bands in Leeds Parks 2023	£660.00				£660.00
Playground Markings	£2,858.00	£2,858.00			
Balance brought forward from 2022/23	£10,496.72	- £7137.51	- £1,390.51	£83.38	£18,941.36
New allocation for 2023/24	67,800.00	16,950.00	16,950.00	16,950.00	16,950.00
Total approved in 2023/24	£20,018.00	£4,483.00	£1,625.00	£3,625.00	£10,285.00
Balance remaining (Total/Per ward)	£58,366.29	£5,332.49	£14,014.23	13,410.38	£25,609.19

Delegated Decisions (DDN)

20. Since the last Community Committee on 6th March 2023 two projects have been considered and approved by DDN.

Three projects are currently being discussed / processed and will be processed via DDN (3x Youth Activity Fund Projects)

21. Since the last Community Committee on 5th June 2023 one project has been declined.

Monitoring Information

22. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

23. Monitoring information for projects completed recently are currently being reviewed and will be provided for the next Community Committee meeting or emailed to Members directly.

Youth Activities Fund Position 2023/24

24. The total available for spend in Outer North West Community Committee in **2023/24** including carry forward from previous year, was **£75,351.17**.

25. The Community Committee is asked to note that so far, one project has been partially approved pending a further meeting the Children's & Families sub group and a further project currently awaiting responses from ward councillors.

26. The Community Committee is also asked to note that there is a remaining balance of **£11,996.84** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2023/24

	Total allocation
Income 2023/24	£48,215
Carried forward from previous year 2022/23	£27,136.17
Total available budget for this year 2023/24	£75,351.17

Projects 2023/24	Amount approved YAF
Breeze in the Park 2023	£15,200.00
Art Camp @ Westgate Primary school 2023/2	£7,623.00
ONW Holiday Projects 2023-2	£3,930.00
Otley Skateboarding Project	£748.00
Summer Holiday Camps	£1,843.15
Neighbourhood Watch Fun Day	£1,930.00
SEND Activity Day	£4,000.00
Codswallop Creative Young Peoples Groups 2023 (<i>*This project was partially approved by the Children's & Families Sub Group – ongoing discussions</i>).	£13,110.00
Horsforth Music Summer School	£1,326.46
Codswallop Creative Young Peoples Groups from 2022* (<i>Project from 2022</i>)	£13,110.00
Halloween Spooktacular and Easter Egg Hunt	£3,000.00
Half Term Holiday Activity Camps 2023/24	£2,250.00
Total spend against projects	£68,070.61
Remaining balance (including underspends)	£11,996.84

Small Grants and Skips Budget 2023/24

27. The Outer North West will have a proposed **£6,000.00** in the Small Grants and Skips Budget. Members are asked to note the allocation broken down by ward and summarised in **Table 3** (table shows projects already approved for 2023/34).

TABLE 3: Small Grants and Skips 2023/24

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Guiseley Clock	£500.00		£500.00		
PHAB Weekly Social Club	£688.65	£516.49		£86.08	£86.08
Leeds DalesBus	£500.00	£250.00			£250.00
Arthington Parish Council Fayre - SKIP	£195.23	£195.23			
Otley Carnival - SKIP					£795.00
Yeadon Carnival - SKIP					£265.00
Kirklane Allotments- SKIP			265.00		
Total approved	£3,208.88	£961.72	£765.00	£86.08	£1,396.08
Remaining balance	£2,791.12	£538.28	£735.00	£1,413.92	£103.92

Capital Budget 2023/24

28. The Outer North West has a capital budget of **£43,611.80 available** to spend. Members are asked to note the capital allocation broken down by ward and summarised in **Table 4**.

TABLE 4: Capital 2022/23

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Balance remaining (per ward) March 2023	£46,109	£1,425	£17,765	£2,300	£24,619
Capital injection April 2023	TBC	TBC	TBC	TBC	TBC
Capital injection November 2023					
Yeadon and Rawdon Neighborhood Watch Newsletter, Photocopier	£2,497.20		£1,248	£624	£624
Balance remaining (per ward)	£43,611.80	£1,425	£16,517	£1,676	£23,995

Community Infrastructure Levy (CIL) Budget 2023/24

29. The Outer North West Community Committee is asked to note that there is **£367,792.11** currently available to spend. Members are asked to note the CIL allocation broken down by ward and summarised in which is detailed in **Table 5**.

TABLE 5: Community Infrastructure Levy (CIL) 2023/24

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Balance as of March 2023	£111,473.55	£69,322.76	£35,544.16	£0.00	£2,232.35
Injection April 2023	£280,876.96	249,161.34	£31,900.77	£109.60	£4,079.53
Balance as of May 2023/2024	£392,350.51	£318,484.10	£67,444.93	£109.60	£6,311.88
Projects approved in 2023/24					
Springfield Park Boardwalk	£5,137.40		5,137.40		
Refurbishment of Cookridge Village Hall		£7,384.00			
External decking restoration and refurbishment 2023		£5,000.00			
Holy Trinity Church PCC community hub including kitchen facilities		£7,037.00			
Total Spend 2023/24					
Balance remaining for 2023/24	£367,792.11	£299,063.10	£62,307.53	£109.60	£6,311.88

Wellbeing and Capital projects for consideration and approval from 2023/24 budgets

30. The following projects are presented for Members' consideration:

31. **Project title:** Operation Mineral Outer North West

Name of group or organisation: West Yorkshire Police Early Action

Total project cost: £2,850.24

Amount proposed: £2,850.24 (Wellbeing)

Wards covered: Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon

Project description: Funding to deliver 6 days of Operation Mineral across schools in the ward areas, potentially reaching over 3000 young people. Operation mineral is led by trained Firearms Officers, in partnership with staff from the Early Action Hubs and specialised Safer Schools Officers. It uses interactive, visual media to showcase the real consequences and danger of carrying weapons, and is targeted at 12 – 18 year olds. Case studies are included from young victims of violent crime as well as lived accounts from front line medical staff and other professionals.

32. **Project title:** Green Lane Cricket Club Nets & Improvements to the practise surface

Name of group or organisation: Green Lane Cricket Club

Total project cost: £11,000

Amount proposed: £5,820.00 (Wellbeing / CAP)

Wards covered: Guiseley & Rawdon and Yeadon

Project description: Funding to be used for replacement netting, currently out of use due to health and safety (too dangerous to use) and improvement to the practise surface area which has deteriorated and in need of repair.

33. **Project title:** 10th Anniversary Project

Name of group or organisation: Global CPAD Campaign

Total project cost: £2,100.00

Amount proposed: £1,850.00 (Wellbeing)

Wards covered: Guiseley & Rawdon

Project description: The Global CPAD Campaign was launched in Guiseley in 2013 and celebrates its 10th Anniversary on the 11th November 2013.

To mark our 10th Anniversary, we have 2 objectives that we wish to achieve.

1) We would like to replace the original defibrillator cabinet installed at the Guiseley Morrisons in 2013.

2) We would like to acquire and install an additional Public Access Defibrillator in Guiseley, located at the Guiseley Factory Workers Club.

a: This is close to the Guiseley Cenotaph which is very appropriate as the 10th Anniversary is on Remembrance Day.

b: This defibrillator will give coverage right up Moor Lane and the bottom half of Carlton Lane, presently having no coverage from nearby Public Access Defibrillators

34. **Project title:** Aireborough Pitch Improvement Scheme

Name of group or organisation: Aireborough Rugby Union Football Club

Total project cost: £19,778.40

Amount proposed: £19,778.40 (CAP / CIL)

Wards covered: Guiseley & Rawdon

Project description: The grant will be used to fund greatly needed improvement work on Aireborough Rugby Club's full size pitch, mini pitch and floodlit training area.

Corporate Considerations

Consultation and Engagement

35. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

36. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

37. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

38. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

39. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

40. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

41. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

42. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Funding proposals for consideration and approval (paragraphs 30-34)
- c. Details of the projects approved via Delegated Decision (paragraph 20-21)
- d. Monitoring information of its funded projects
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Details of the Small Grants and Skips Budget (Table 3)
- g. Details of the Capital Budget (Table 4)
- h. Details of the Community Infrastructure Levy Budget (Table 5)

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Report of: Head of Locality Partnerships

Report to: Outer North West Community Committee
(Adel and Wharfedale, Guiseley and Rawdon, Horsforth and Otley and Yeadon)

Report author: Mohammed Alamin

Date: 11th September 2023

For recommendation / to note

Outer North West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Updates by theme:

3. **Children and Families:** Cllr Paul Alderson & Cllr Emmie Bromley
4. **Environment and Community Safety:** Cllr Barry Anderson
5. **Transport:** Cllr Ryk Downes & Cllr Raymond Jones
6. **Health, Wellbeing and Adult Social Care:** Cllr Caroline Anderson
7. **Employment and Skills update:** Cllr Ryk Downes

Children and Families:

The Leeds annual Breeze in the park events took place from Wednesday 26th July 2023 to Thursday 31st August 2023. With the Outer North West Breeze events taking place on:

Otley, Garnett Field - Friday 4th August 2023

Bramhope, West Park RUFC - Thursday 17th August 2023

Guiseley, Nunroyd Park - Monday 21st August 2023

Horsforth, Drury Fields - Thursday 31st August 2023

The Breeze in the park events had two main sessions, one running from midday to 2.30pm and the second from 3pm to 5.30pm. The adverse weather didn't deter local children and their parents from attending the events.



Guiseley & Rawdon Members at the Breeze event at Nunroyd Park, Guiseley

Environment and Community Safety:

The Environment and Community Safety sub group, chaired by Cllr B Anderson is due to take place on:

1. Community Safety – Monday 4th September 2023
2. Environment – Wednesday 6th September 2023

Update from LASBT

Date 30.08.2023

There are currently 27 active ASB cases for the Outer North West area which are listed below in ward areas with a brief break down of what the cases within each area are in relation to.

- Adel & Wharfedale – 1
- Guiseley & Rawdon – 13
- Horsforth – 5

- Otley & Yeadon – 8

Adel & Wharfedale (1 active case with LASBT)

- Long running ASB case where an injunction was put in place to tackle persistent ASB. Case will be closing this week as the accused has now moved from the area.

Guiseley & Rawdon (13 active cases with LASBT)

- 5 cases in relation to noise complaints. 2 of these are complaints about barking dogs, 1 is of a man with substance issues shouting late at night & the other 2 are complaints about noise such as music, banging, shouting etc.
- 1 case in relation to persistent ASB due to parties. A partial closure order has put in place for this property to limit who can access the address which appears to have reduced the issues significantly.
- 3 cases which are all linked, are in relation to allegations of harassment. The victim feels they are being harassed by several neighbours due to their race. These 3 cases are linked to one of the dog barking noise cases.
- 2 cases in relation to threats being made.
- 1 case in relation to drug use & associated ASB.

Horsforth (5 active cases with LASBT)

- 2 cases which are linked to one another. 1 which is a noise case & a counter allegation where the alleged perpetrator of noise has accused the neighbour (& complainant in the noise case) of threatening them.
- 1 case of noise issues which has been reopened this week due to new complaints. A S80 noise abatement notice has been issued previously on this case.
- 1 case of harassment/verbal abuse which since our involvement appears to have improved & the case is almost ready to be closed.
- 1 case of drug related ASB. A new case has recently come through to us where concerns have been raised over an adult male who is being visited by groups of teenagers & drugs are being used. Investigations are ongoing as to whether the adult is vulnerable & being cuckooed or is complicit in the issues.

Otley & Yeadon (8 active cases with LASBT)

- 3 cases in relation to noise complaints. 1 of these is about dogs barking, the other 2 are complaints about noise such as music, banging, shouting etc.
- 1 case in relation to a male exposing himself in the street.
- 2 cases in relation to arguing & rowdy behaviour at addresses which is impacting on other residents. Closure warning letters have been issued in both cases.
- 1 case in relation to concerns the tenant of the property is suffering DV.
- 1 case in relation to allegations of assault. Accused is currently being held on remand so we are awaiting the outcome of the criminal investigation.

Transport:

This update will be provided at the next Community Committee.

Health & Wellbeing:

A) The Outer North West Health Sub Group met on 17th July 2023 to discuss the dangers of Vaping.

NOTES FROM HEALTH SUB-GROUP MEETING HELD ON 17TH JULY TOPIC – THE DANGERS OF VAPING

Attendees: Cllr. Caroline Anderson, Cllr. Ray Jones, Cllr. John Garvani, Cllr. Eleanor Thompson

Speaker: Heather Jones – Head of Public Health, Leeds City Council

We had a very interesting session with Heather, she was able to tell us fact from fiction and the legal side of promoting and selling vaping products to children.

The Action for Smoking and Health (ASH) campaign group have surveyed young people and found that 79% have never vaped.

The increase in the last few years is being attributed to brightly coloured displays. Young people who have tried vaping do not appear to have become addicted to nicotine. Public Health have collaborated with ASH and with Smoke Free Sheffield and developed animations and printed materials to use in presentations to a range of people who are working with young people.

Smoking is more dangerous than vaping but if you don't smoke, then don't vape is the message. Generally, it is found that if people don't smoke by the time they are 21 then they will probably never smoke, it is the same with vaping.

Vaping is not risk free it delivers too much nicotine too quickly. The longer-term effects are not yet known because it's not been around long enough to test the impact.

The Regulations stipulate that sales to under 18s are illegal as is proxy purchasing (buying for children under 18) however giving a child a gift is not illegal. There is no licence needed to sell vaping products. There is no restriction on shop displays unlike cigarettes.

Vaping products must carry health warnings. They must have less than 2% nicotine. A 2ml disposable vape contains 40mg of nicotine whereas 20 cigarettes have 250mg. Puffs of a vape are not equivalent to cigarette puffs. Vapes do not contain the 7000 toxic chemicals and tars in cigarettes.

The advertising ban of nicotine-containing products on the broadcast media, newspapers, magazines, periodicals, online media, and other electronic media applies to vaping products as well.

There is no evidence that Vaping is a gateway to smoking.

In terms of recycling the vaping apparatus it is treated as household electronic equipment.

Next Steps

- A Scrutiny Board Working Group is proposed within the Children and Families Scrutiny Board.
- New Resource Packs for schools.
- Healthy Schools data and surveys to be obtained
- Public Health will work with Trading Standards because children are not finding it difficult to purchase vapes from shops.

What can Councillors Do?

Report underage sales where you see this happening, or someone reports it to you. Public Health need our help.

B) Community Committee Health and Wellbeing Report – Outer North West

World Suicide Prevention Day

World Suicide Prevention Day is marked on September 10th each year to promote worldwide action to prevent suicides. Various events and activities are held during this time to raise awareness that suicide is a major preventable cause of early death. Every person lost to suicide is someone's partner, child, friend, neighbour and/or colleague and their death will hugely affect people in their family, workplace, and community. We can all play a vital role in reducing and preventing suicide by making people comfortable to talk about suicide and mental health through encouraging people to have these conversations.

The West Yorkshire Check In With Your Mate campaign aims to promote these conversations and to raise awareness of the factors and signs that may lead to suicide, inspiring people to start conversations about mental health with the men in their life - at home, in the community and at work – potentially saving lives.

To support the Public Mental Health team in promoting the '[Check in With Your Mate](#)' (CIWYM) campaign and help to prevent suicide, click [here](#) for a range of free resources. Colleagues are encouraged to download the CIWYM email signature to show support for the campaign throughout September and share/distribute campaign posters as appropriate.

For helpful guidance and support around language and to help prevent further harm when talking about suicide, we would recommend you familiarise yourself with the following [guide](#).

To coincide with World Suicide Prevention Day, the [Yorkshire Speak Their Name Memorial Quilt](#) will be at Kirkgate Market from 9th-15th September and we would encourage colleagues to find time to pay a visit to support us in reducing stigma when talking about suicide.

If you have been affected by suicide, at any point in your life, the [Leeds Suicide Bereavement Service](#) offers a safe space to talk and get support

Heatwave and health: comms toolkit

The summer weather/heatwave comms toolkit has been available for use across the city with copy and assets for bulletins and social media.

The messages are based around the new impact based alert system. The heat health alert system is operated by UKHSA in partnership with the Met Office and is outlined below:

- Green (summer preparedness) – general preparedness and awareness raising
- Yellow (response) - where impacts may be expected for those who are particularly vulnerable or where the confidence in the weather forecast for more severe periods of heat is low
- Amber (enhanced response) - for situations where impacts are expected across the population.
- Red (emergency response) - significant risk to life for even the healthy population

The toolkit was made available during the Heatwave campaign for use by agencies and groups to support residents.

Winter vaccines rollout: Building vaccine confidence for higher risk populations

Free webinars were offered during August in preparation for the vaccine rollout which begins in September. Various dates and times were offered to raise awareness of the rollout programme and information that can be passed on to residents in the city.

Climate change workshop 6 September, 2.00pm to 3.00pm

The directors of public health in Y&H have made climate change one of their priorities for collaboration across the 15 local authorities. A strand of the action plan is a CPD programme based on the insight and learning from the survey sent out to all DPH's earlier in the year.

Climate change is the single biggest threat to population health. Public health professionals have a key role to play in climate mitigation and adaptation and drawing attention to the health co-benefits of addressing the factors that drive climate change. Their in-depth understanding of health inequalities is crucial to ensure that climate change does not further compromise the health of the most vulnerable.

Cat Pinho-Gomes shares the support available from the Faculty of Public Health and discusses how we can embed climate and health into our daily jobs.

The event was open to all public health staff with an interest in climate change.

Better Conversations

Part of the Leeds Health and Care Academy, these skill sessions are open to anyone working in health and social care in Leeds. The workshops aim to enable health and care colleagues to deliver and encourage more collaborative conversations, primarily between a health and care professional and patient or service user, or when speaking to members of the public.

Three learning packages are on offer:

- Level 1 – eLearning – introducing the principles of better conversations – a 60-minute session
- Level 2 – virtual interactive workshop – better conversations: reflective practice (28 September, 22 November and 14 December)
- Level 3 – in-person workshop – better conversations: a personalised approach to conversations (13 September and 17 October)

Rightsizing campaign

People aged 50 and over living in West Yorkshire are being targeted with an innovative new campaign to help them ‘rightsized’ and find a home that’s right for them. The aim of the ‘rightsizing’ campaign is to help people choose where they live before other factors, such as ill health, make that decision for them. The campaign press release is [here](#) or visit the new website for more information [Your home, your choice](#). If you wish to help promote the campaign a toolkit is also available here: [Rightsizing campaign toolkit](#).

Drowning Prevention

During the summer, the risk to young people through accidental drowning increases significantly. When the weather is hot young people can be tempted to go for a dip in the local river or reservoir, but swimming in open waters is extremely dangerous.

A range of water safety campaign resources are available for digital channels. They can be downloaded [here](#).

The Royal Life Saving Society [website](#) also provides information and resources on water safety education.

Annual flu report

UKHSA’s annual report has been published and summarises the levels of influenza (flu) across the UK for the winter period, 2022 to 2023. The analysis indicates that excess deaths in England associated with flu were higher (14,500) than the average figure (13,500) for the five years before the pandemic. This is the highest figure since the 2017 to 2018 season, when there were 22,500 excess deaths associated with flu.

You can read more [here](#).

Child Poverty Action Group

These are some free resources from the Child Poverty Action Group which can be shared with constituents and the third sector.

Many of our resources are free to read online because of partnerships we've made. These include:

- [Mental Health and Benefits Handbook](#) this has just come out and has been produced in conjunction with MIND

- [Fuel Rights Handbook](#)
- [Debt Advice Handbook](#)
- [Children's Handbook Scotland](#)
- [Selected articles from the Welfare Rights Bulletin and Poverty](#)
- Factsheets on welfare topics – available on our [topics pages](#).

Measles Action Cards

The UK Health Security Agency (UKHSA) Yorkshire and Humber have recently circulated communications and guidance to acute trusts and primary care following a rise in the number of confirmed Measles cases both within Yorkshire and Humber and nationally during the first part of 2023. Children and young adults continue to be susceptible to infection due to a gap in immunity, contributed to by the fall in vaccination uptake rates during the COVID-19 pandemic. Measles action cards for healthcare settings are available and inform staff of the symptoms to be aware of as well as the actions to be taken should a patient present with measles like symptoms.

The Health Publications website contains UKHSA measles resources for settings which can be downloaded and printed or ordered (usually for free). To access all of the available resources visit [Publications - Health Publications](#).

The 'If you think you've got measles call ahead' poster can be printed [here](#) to be displayed in surgeries, or if you would like this to be posted to you please contact the Public Health Resource Centre PHRC@leeds.gov.uk. This poster can also be shared on social media platforms and GP practice websites to raise public awareness of measles symptoms and actions.

National Energy Action: E-learning courses

This training aims to equip you with the skills and knowledge to help mitigate against the impact of the energy crisis on vulnerable households.

- Fuel poverty and health – information and online booking [here](#).
- Introduction to domestic energy efficiency – information and online booking [here](#).
- Delivering high quality domestic energy advice – information and online booking [here](#).

Universal Credit

This update will be provided at the next Community Committee.

Employment and Skills Services

**Employment and Skills
Outer North West Community Committee**

Date: 22nd August 2023

Universal Credit

The number of people who are claiming Universal Credit (UC) due to unemployment, as of May 2023, in the Outer North West Community Committee area is 2,290. This is an increase of 112% since March 2020, and an increase of 19 claimants on the previous month.

The table below shows the number of people claiming Universal Credit (Not in Employment) in the Outer North West Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		April 2023		May 2023	
	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	46,811	9.0%	47,079	9.0%
Outer North West	1,080	2.1%	2,271	4.5%	2,290	4.5%
Adel & Wharfedale	257	2.3%	586	5.3%	583	5.3%
Guiseley & Rawdon	207	1.5%	468	3.4%	481	3.5%
Horsforth	268	2.0%	522	3.9%	522	3.9%
Otley & Yeadon	348	2.7%	695	5.5%	704	5.6%

*Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills (E&S) Activities and Provision

The table below shows the number of people supported by the E&S Service from the Outer North West Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr – Mar)	2022/23 (Apr – Mar)	2021/22 (Apr – Mar)	2022/23 (Apr – Mar)	2021/22 (Apr – Mar)	2022/23 (Apr – Mar)
Outer North West	435	566	136	111	137	202
Adel & Wharfedale	145	229	35	39	43	81
Guiseley & Rawdon	71	84	30	22	18	33
Horsforth	139	144	36	28	55	58
Otley & Yeadon	80	109	35	22	21	30

- During April 2022 – March 2023
 - 14,179 people accessed the Service, 566 of whom were residents from the Outer North West.
 - Supported 2,999 people into work, 111 of whom were residents from the Outer North West. Customers were supported into work across all sectors with the largest numbers in, construction, health and care including childcares, manufacturing, ICT, digital and comms.
 - Supported 3,753 people to improve their skills, 202 of whom were from the Outer North West.

Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city. Further funding has been secured which will see the role of the Advisors continue until at least March 2025.

All Jobshops are open, 5 days a week for face-to-face appointments which includes City Centre and Hawksworth Community Hubs. There are also the following pop up Jobshops:

- Horsforth Community Hub, Town Street, LS18 5BL, Tuesday (every 2 weeks) 9:00-17:00
- Yeadon Community Hub, Town Hall Square, LS19 7PP, Wednesday (every 2 weeks) 9:00-17:00
- Otley Community Hub, Nelson Street, LS21 1EZ, Thursday (every 2 weeks) 9:00-17:00
- Holt Park Community Hub, Holtdale Approach, LS16 7RX, Friday 9:00 – 17:00

Community Learning provision continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which include face to face, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.

Between April 2022 - March 2023, in the Outer North West, 12 courses were delivered at 7 venues. 228 residents have accessed a course. In addition, there were 50 courses delivered on-line.

Between April 2022 - March 2023, 15 Developing You Health and Wellbeing courses, a pre-employability programme which helps people to become happier, healthier and move closer towards employment were delivered across the city, 123 people completed the course and 24 of whom were supported into work. Developing You courses were developed and delivered to people with Learning Disabilities, 18 people completed the course and are being supported by the Employment Hub to support progression to further learning, employment or volunteering.

For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>

Delivering in partnership the Connecting Communities to Health and Care Careers work focuses on narrowing inequalities with a one system approach across the sector, adapting recruitment methods and building on the good practice in the system, targeting the Priority Wards. The pathways that are being delivered provide people with a supported programme into Administration and Care roles within the NHS and Adult Social Care. There are functional skills (Maths, English and ESOL) support provided to upskill individuals to the required entry level for their pathway of choice. Since February 2022, 422 people, 51% of whom were from the Priority Wards have attended the information sessions, 167 have achieved a qualification and 174 people have been supported into work. New pathways that have been developed for Children's Residential, Care Practitioner roles and Care Navigators within GP Practices and will be delivered from September 2023. For further information please visit: [Health and Care Careers](#).

Within the last year the Service has supported 342 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

Delivered Events and Activities

- **Informed Choices** supported school careers events and parents evenings and delivered Apprenticeship awareness sessions, engaging with 10,535 young people, 458 parents/carers and 409 teachers.
- **Next Steps** support for young people following GCSE or A Level results is hosted on Start in Leeds [Next Steps after School or College](#).

- **Connecting Communities to Health and Care Careers** delivered 28 information sessions between January and July 2023 at 7 venues across the city, five of the LCC Community Hubs, Age UK and One Community Centre
- **Jobs Fairs** 19 recruitment events delivered since April 2023 at 10 venues across the city, seven LCC Community Hubs, Wetherby Community Hub, Farnley Community centre and the White Rose Shopping Centre.
- **Leeds Community Learning and Employer Provider Apprenticeships Celebration Awards 2023** took place on 18th July 2023 at Civic Hall to celebrate the accomplishments of all learners and tutors and embrace their future progression into further/higher education, volunteering and/or employment.
- **SEND Next Choices Event**, Getting Ready for Adult Life took place on 29th June 2023 at Leeds First Direct Arena. The event was aimed at supporting young people who have Special Educational Needs and Disabilities (SEND). A total of 67 exhibitors participated, offering jobs, Apprenticeships, volunteering, training opportunities, leisure activities and along with other specific support. 2,200 young people attended with very positive feedback.
- **Financial Wellbeing Events** delivered in partnership with Credit Union, Yorkshire Water and Leeds City Council, Housing, Jobshops for residents concerned with the rising cost of living. Support provided included debt advice and employment assistance
- **Leeds Apprenticeship Recruitment Fair (LARF)** took place on 6th February 2023 at Leeds First Direct Arena. A total of 106 organisations participated and 8,000 visitors attended.
 - 78% of visitors were either more likely to start an Apprenticeship or more interested in an Apprenticeship since attending the event.
 - 85% of visitors would recommend the event to a friend.
- **Family Learning Festival** was delivered on the 16th February 2023 at the Carriageworks Theatre, approx. 150 people participating along with 25 exhibitors from across the Community Learning sector. Local skills providers, colleges, universities, employment advisors attended to provide advice for anyone looking to develop their skills further or to plan their next steps.
- **Reducing Re-Offending** construction recruitment events took place on 24th January 2023 and 19th July 2023 at HMP Leeds, 5 construction companies attended offering employment opportunities. 77 serving prisoners engaged with the advisors who delivered employability support sessions.

Planned Events and Activities

- **Connecting Communities to Health and Care Careers** information sessions are planned to be delivered at the following venues:
 - Richmond Hill Community Centre on Thursday 17th August 2023
 - Reginald Centre on Thursday 24th August 2023
 - Dewsbury Road Community Hub on Wednesday 30th August and Friday 6th October 2023
 - Compton Community Hub on Friday 1st September 2023
 - City Centre Community Hub on Thursday 7th September 2023
 - Beeston Community Centre on Monday 11th September 2023
 - Kentmere Community Centre on Tuesday 19th September 2023
 - Armley Community Hub on Friday 20th October 2023
- **Highways Vacancies** information sessions planned for August and September 2023 at Armley, Bramley, Yeadon and Dewsbury Road Community Hubs. The session will showcase various vacancies and provide an insight into working in this area.

- **The Leeds Digital Careers Fair (LDCF) 2023** will take place on 26th September 2023, at Leeds First Direct Arena. The event is aimed at those exploring a career in tech and digital. Attendees will be given an opportunity to engage with a range of tech training providers and employers to find out about the diverse career opportunities available. For further information and to book please visit: [Leeds Digital Careers Fair 2023](#).
- **Reducing Re-Offending** a jobs fair to take place at HMP Wealstun on 28th September 2023. The event will offer support to prisoners due for release. A range of employers, from different sectors, are attending alongside Employment and Skills Advisors.
- **The Leeds Creative Skills Festival (LCSF)** will take place on 20th November 2023 at Leeds First Direct Arena. The event will showcase the wide range of opportunities within the creative and culture sector. There will be a range of employers and providers as well as interactive activities and information sessions. For further information and to book please visit: [Leeds Creative Skills Festival 2023](#).
- **The Leeds Apprenticeship Recruitment Fair** will take place at Leeds First Direct Arena on Monday 5th February 2024. Further details will be available in the Autumn.

Further Information

The Service has several communication channels and social media accounts that promotes events, jobs fairs, job vacancies, Apprenticeships, and courses. Please link to our accounts:

Facebook: <https://www.facebook.com/eandsleeds>

Twitter: <https://twitter.com/eandsleeds>

Instagram: <https://www.instagram.com/eandsleeds>

LinkedIn: <https://www.linkedin.com/company/employment-and-skills-leeds-city-council/>

YouTube: <https://www.youtube.com/@employmentandskills>

Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit: <https://bit.ly/opportunitiesinleeds>

For further information on Employment and Skills services and the support available please visit:

<https://employmentskillsleeds.co.uk>

The Employment and Skills Business Newsletter was launched in March 2023, which provides information and resources to support businesses' workforce needs across the city. The newsletter will be published every 2 months to approximately 2,700 subscribers. To find out more please visit: www.inclusivegrowthleeds.com

Corporate Considerations

Consultation and Engagement

- A. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

- B. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

- C. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People's Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

- D. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

- E. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

- F. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

- G. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

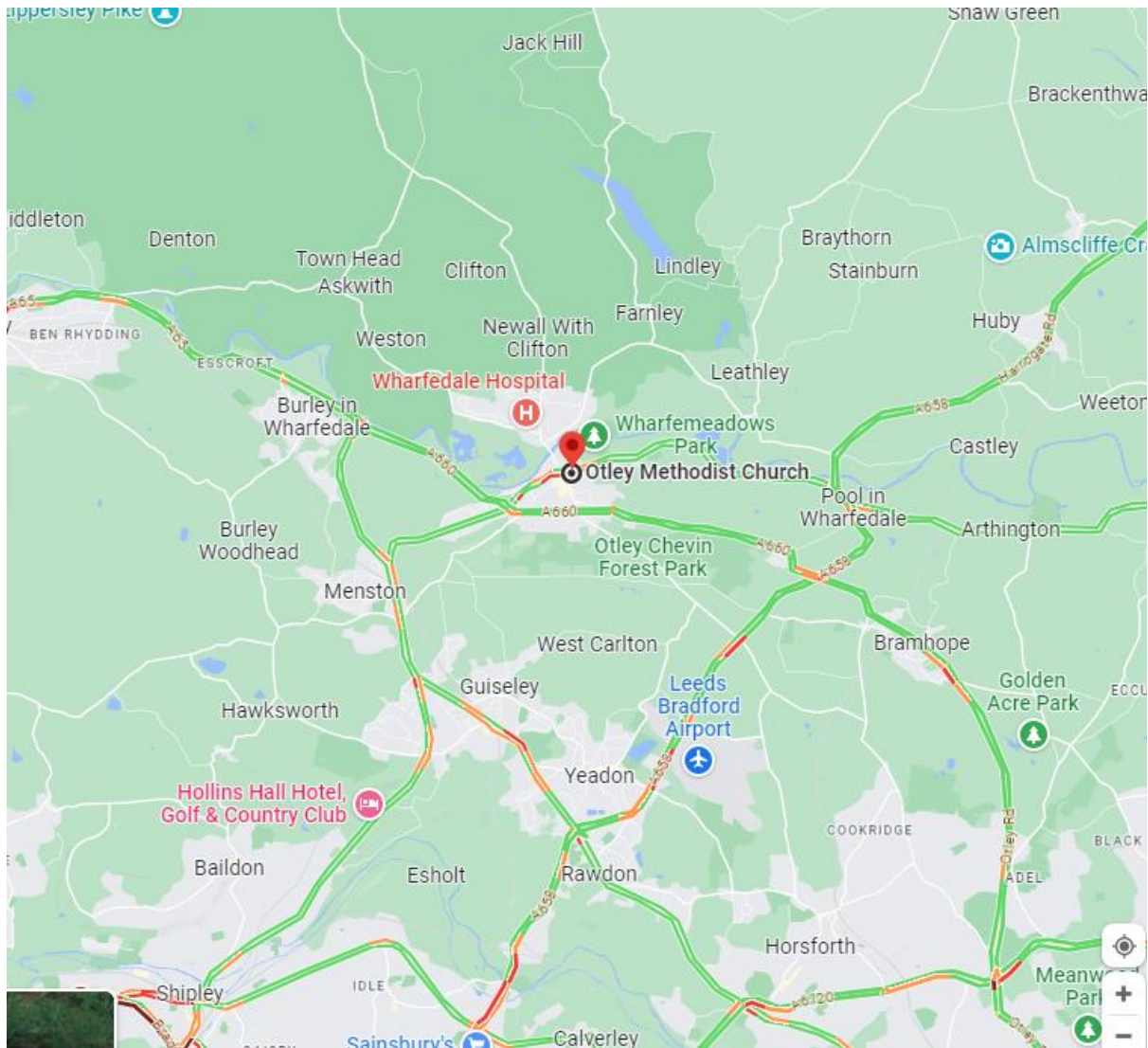
H. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

I. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Otley Methodist Church 65 Walkergate, Otley, LS21 1AG



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